



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

Governance and Democratic Services

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Decision Summary

Committee:
MANAGEMENT COMMITTEE

Date:

Committee Clerk:

TEL:

OVERVIEW AND SCRUTINY

MONDAY 18 SEPTEMBER 2017

Penny Bunker

01484 221000

Chair

Councillor Julie Stewart-Turner

Councillors Attended

Councillor Gulfam Asif

Councillor Cahal Burke

Councillor Elizabeth Smaje

Councillor Rob Walker

1 Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

All members of the committee attended the meeting.

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on 3rd July 2017.

The minutes of the Meeting held on 3 July 2017 were agreed as a correct record.

3 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

There were no interests declared.

4 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was agreed that all agenda items would be considered in the public session.

5 Approval of Scrutiny Panel Work Programmes

The Overview and Scrutiny Management Committee will consider the proposed work programmes for the scrutiny panels for the 2017/18 municipal year. (Please note some work programmes will follow).

Contact Officer: Penny Bunker – Governance and Democratic Engagement
Manager Tel: 01484-221000

1. That the proposed work programmes for the Children's, Health and Adult Social Care and Corporate Scrutiny Panels be noted and approved.
 2. That the provisional items for the Economy and Neighbourhood's work programme be noted subject to further discussion at the Scrutiny Panel meeting on 4 October 2017.
 3. That Lead Members report back on the work of Scrutiny Panels at each meeting of the Overview and Scrutiny Management Committee.
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6 Statutory Item - Update on preparation for winter flooding

As part of Scrutiny's statutory responsibilities it will consider the work being undertaken in preparation for winter flooding within the Kirklees District.

Contact Officer: Tom Ghee – Group Engineer, Flood Management Tel: 01484-221000

1. That Councillor Peter McBride, Cabinet Portfolio Holder and Tom Ghee, Group Engineer, Flood Management, be thanked for attending the Committee and outlining work being undertaken in preparation for winter flooding within the Kirklees district.
2. That Officers raise with the Kirklees Representative on Yorkshire Water, the Management Committee's concerns about public information.

7 Lead Members Update Report

The Scrutiny Panel Lead Members will provide an update on the work they have undertaken since the last meeting.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

1. That the update reports by members of the Management Committee on Scrutiny activities since the last meeting, be received and noted.
2. That the proposed Lead Member template, to capture the outcomes of scrutiny work, be noted and Lead Members forward any comments to the Governance and Democratic Engagement Manager.
3. That Lead Members provide an update on panel work to every meeting of the OSMC.

8 Forward Plan of Key Decisions/Private Decisions

To note the current plan of Key Decisions and Private Items.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

That the forward plan of key decisions and private decisions be noted.

9 Schedule of Meetings 2017/18 / OSMC Work Programme

To consider the arrangements for meetings of the Management Committee 2017/18 and note the current work programme.

Meetings of the Management Committee are proposed for the following dates:

27 November 2017

15 January 2018

12 March 2018

Please note that outcome based accountability training will take place on Monday 30 October 2017 10-12noon.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

1. That meetings of the Management Committee be held on 27 November 2017, 15 January 2018 and 12 March 2018.
 2. That training on outcome based accountability be held for members of the Management Committee on Monday 30 October 2017 from 10am.
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